SECTION 9

ROLES AND RESPONSIBILITIES

LOCAL JURISDICTION RECEIVING MOBILIZATION

9.1   Prerequisite
          Determine that the conditions for requesting state mobilization have been met. See Section 6.

9.2   Request Resources
          Request resources in accordance with this *Mobilization Plan.* See Section 8*.*

9.3   Communications
          The Communications Unit and the Incident Commander should disseminate the incident's communications' frequencies and telephone numbers, as soon as possible. This information should be provided (preferably by fax) to the Regional Fire Resource Coordinator(s) at the time state mobilization is being requested. The information will clarify the communications assignments and also allow the opportunity for radios to be programmed to the correct frequencies during the mobilization assembly period.

9.4   Resource Support
          Provide necessary and appropriate support for incoming state mobilization resources.

Operations support:	Incident check-in
	Staging
	Resource tracking
	Communications coordination
	Guides, maps, etc. as required
Logistics support:	Food
	Shelter
	Fuel
	Emergency public information
	Other support services as required

          Request the local Department of Emergency Management, the State Emergency Management Division, and the Department of Natural Resources to assist with support requirements.

9.5   Resource Tracking of Initial Attack Resources
          The host jurisdiction is responsible for maintaining a tracking system, from the beginning of the incident, for all local and mutual aid resources.
          Utilize ICS 201, Incident Briefing Form (see Appendix F). Provide the completed ICS 201 form to the Mobilization Incident Commander.
          This information will be provided to the Washington State Patrol, Fire Protection Bureau as soon as possible after the authorization of state mobilization so that resource order numbers can be assigned.

9.6   Ground Support Unit
        A Ground Support Unit shall be established for the initial support of state mobilization resources.

9.7   After-Action Report
        Evaluate the performance of the Incident Management Team.
        Provide input for the after-action report.